

The meeting was called to order by Board President Thomas Matarazzo at 7:00 p.m.

Location: Early Childhood Center, 270 First Street, Palisades Park, NJ.

The assemblage saluted the flag.

Roll Call: T. Matarazzo, S. Jang, J. Kim, R. Lee, J. Mattessich, E. Min, B. Woo, J. Woo, T. Jang
J. Cirillo, M. Petracca

Statement of Presiding Officer:

In compliance with the Open Public Meetings Act, P.L. 1975, Chapter 213, I hereby state that adequate notice of this meeting has been given by written notice dated January 11, 2019.

The meeting has been:

- Posted in School Buildings
- Advertised in at least one of the Board’s official newspapers
- Communicated with the Borough Clerk

Report of the Superintendent:

Dr. Cirillo presented an overview of 4 Resolutions that will be discussed and voted on under “new business”: The Health & Safety Evaluation of School Buildings, the MOA with the Local Police Department, an Agreement with The Community Food Bank of NJ, and the submission of documents for a building referendum tentatively scheduled for September 24, 2019. (Earliest date possible)

Thank you to “Unilever Food Solutions” for their generous donation of 10 iPads to our 4th grade students.

2019 Mid-term exam schedule: Friday, January 25th to Wednesday, January 30th. Marking period 3 begins on Thursday, January 31, 2019.

Report of the Board President:

Dr. Matarazzo commented on his recent “walk-through” our schools with Dr. Cirillo. He congratulated the staff on their classroom teaching performance and the students on their conduct. He also mentioned how impressed he was with the district’s security personnel - visibly present at each building at each building entryway. Security personnel examined photo I.D.’s prior to allowing anyone passage into the student/faculty areas.

Dr. Matarazzo announced the Committee appointments for 2018/2019:

<u>Committee</u>	<u>Chairperson</u>	<u>Committee Member (s)</u>
Finance	John Mattessich	Jeffrey Woo
Buildings & Grounds	Jason Kim	Barnabas Woo, Timothy Yang
Personnel	Jeffrey Woo	Stephanie Jang
Curriculum	Timothy Yang	Jason Kim, Eun Min

Negotiations	Stephanie Jang	John Mattessich, Jeffrey Woo
Policy	Stephanie Jang	Jason Kim
PTA/PTSA Liaison	Eun Min	Rebekah Lee
Student Activities/ Field Trips	Rebekah Lee	Jason Kim
Calendar/Food Service	Barnabas Woo	Eun Min
NJSBA Liaison	Barnabas Woo	John Mattessich
B.C. School Boards Rep	Jason Kim	Stephanie Jang

Report of the Board Attorney: No Report

Minute Approval: December 20, 2018 Special Meeting

Motion to accept: J. Woo, Second by: J. Mattessich

Roll call: All ayes except for newly elected members Lee, Min, Yang.

REPORTS OF THE COMMITTEES (Attached)

New Business: Mr. Jason Kim announced that on Thursday, January 31st twenty-four educators from South Korea will visit our high school between the hours of 9:00 a.m. – 11:00 a.m.

Audience Participation:

Dr. Matarazzo opened the meeting to the public.

Lee Musler (PPEA Rep) inquired about dates to begin P.P.E.A. negotiations. Contract expires June 30, 2019.

Militsa Lombardo, HS secretary - Citrus sale still going on through 2/8/19. Beefsteak dinner – 3/24/19 - \$35.00 per person, fundraiser for Project Graduation.

Diane Ryan, ECC Aide – parking for teacher aides? They can no longer use the public library parking lot.

Joe Sperlazzo – who owns the Library property – the Borough or the BOE?

Maureen Tansey, President of the library board commented that the Library is Borough property. The parking area is reserved for Library employees and patrons. School employees are not authorized to park their vehicles in those assigned spaces.

Maria Pesantes, parent/resident – requested a copy of the MOA between the Board and local Law Enforcement. Inquired about heating issues in the L.S. auditorium and gym. She also commented that

the district web-site does not provide enough information to the community and should be updated and modernized.

Joanne Georgiou, parent/resident – questioned the budget range for the September 2019 referendum and which projects would be addressed.

Motion to close audience participation: J. Woo, second by J. Kim, all ayes on roll call

Motion to go into Executive session: J. Mattessich, second by J. Kim, all ayes on roll call

Closed Session:

The Board reviewed 2 HIB investigations:

REDACTED

The Board will vote on both these matters when the meeting re-opens in public session.

J. Woo, second by J. Kim, all ayes to reopen the meeting in public session.

HIB Investigations:

Incident #1: A motion by J. Woo, second by S. Jang, all ayes to affirm that HIB was not substantiated.

Incident #2: A motion by J. Woo, second by J. Kim, all ayes to affirm that HIB was substantiated in this matter.

Motion to adjourn: J. Woo, second by B. Woo, all ayes on roll call.

Next Board meeting: Thursday, February 21st beginning 7:00 p.m.

Diane Montemurro

Palisades Park Board of Education

January 23, 2019

Report of the Finance Committee – Mr. John Mattessich

- 1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following staff workshops/visitations:

<u>Staff Member</u>	<u>Location/Description</u>	<u>Date(s)</u>	<u>Cost</u>
Janice Mockel Title I teacher	Ramapo College/ "Thinking, Talking, Reading, Writing Math"	01/25/19	\$ 150.00
Joseph Cirillo Amani Dyer Jillian Vivanco	NJASA TECHSPO 2019/ Atlantic City Conference	01/31/19 - 02/01/19	\$ 450.00 (each)

- 2.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following salary adjustment request: (Effective 01/30/19)

Maria Fierro
K – Special Ed Teacher
Present step: 8 BA+15 = \$57,218.00
Adjustment: Step 8 MA = \$59,633.00

- 3.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the submission of Amendment I to the 2019 ESEA (Elementary & Secondary Education Act). The carry-over amounts are as follows:

- Title I - \$72,651. (Public) \$483. (Nonpublic)
- Title I SIA - \$63,284. (Public)
- Title IIA: \$ 421. (Public) \$3,182. (Nonpublic)
- Title III: \$4,338. (Public) \$379. (Nonpublic)
- Title III Immigrant: \$4.00 (Public)

- 4.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a tuition contract agreement with the Ridgefield Board of Education for a district student attending the Shaler Academy beginning 01/01/19 – 06/21/19. Pro-rated tuition: \$15,561.40.

- 5.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent accepts the financial reports of the student activities accounts, month ending 12/31/18. (Attached)

6.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent accepts the financial reports of the Business Administrator/Treasurer of School Moneys for the month ending 11/30/18.
 Furthermore, the Board certifies that in accordance with N.J.A.C. 6:20-2A (10e) that no major account or fund has been over-expended and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year. (Full Report on file in the Board Office)

7.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the January 2019 Food Service vouchers in the amount of \$16,062.98.

<u>VENDOR</u>	<u>Description of Work/Location</u>	<u>Amount</u>
Ransom Hydronics, Inc.	Maintenance on boiler/igniter	\$ 270.00
Pomptonian , Inc.	BOE Reorg Meeting	139.88
Jay-Hill Repairs	Garland Convection Oven ECC cafeteria igniter module	245.00
Pomptonian, Inc.	Request for expenses December '18	<u>15,408.10</u>

8.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent the Board approves the January 2019 bill list in the amount of \$872,886.42.

Fund 10 (General Current Expenses)	\$814,596.33
Fund 20 (Special Revenue Fund)	58,079.50
Fund 96 (After Care)	<u>210.59</u>
	<u>\$872,886.42</u>

Introduced by: J. Mattessich

Second by: S. Jang

All ayes on roll call

as of 12/31/18

<u>ORGANIZATION</u>	<u>BAL</u>	<u>DEPOSITS</u>	<u>CHECKS</u>	<u>BAL</u>
ACADEMIC DECATHLON/MODEL UN	340.71			340.71
AFTER SCHOOL ART	4			4
BIBLE CLUB	180.33			180.33
CHEERLEADING	2825.35	334.48	-1102	2057.83
CLASS OF 2016	2788.97			2788.97
CLASS OF 2018	6771.76			6771.76
CLASS OF 2019	3684.74	3604		7288.74
CLASS OF 2020	1966.67	1600		3566.67
CLASS OF 2021	566			566
DAS	734.79			734.79
DANCE TEAM	819.83	4564.52	-6185.46	-801.11
ENVIRONMENTAL CLUB	6817.04			6817.04
FIELD TRIP/ACTIVITIES	3747.35	963	-928	3782.35
FOOTBALL	0			0
FUNDRAISERS/Scholarships	4227.94			4227.94
GIRLS BB	147.75			147.75
HOPE CLUB	206	250		456
HUMANITARIAN	1943.6			1943.6
INTERNATIONAL CLUB	33.38			33.38
ITALIAN NHS	513.71			513.71
KOREAN CLASS ACTIVITY	283.85	8600	-3262.3	5621.55
LITERARY MAGAZINE	801.53			801.53
MISC	616.5			616.5
MEDIA CENTER	797.3			797.3
MUSIC	265.29			265.29
NHS	0.82			0.82
ONLINE LEARNING	400			400
SCIENCE LEAGUE	501			501
SOFTBALL	40.05			40.05
SPANISH NHS	-248.2	255		6.8
BASEBALL	1007.72			1007.72
BOYS BB	105.05	390		495.05
STUDENT COUNCIL	0.9			0.9
TIGERTALES	172.19			172.19
TRACK	-80.96	80.96		0
WRESTLING	622.66			622.66
YEARBOOK	2322.19	325		2647.19
CROSS COUNTRY	500		-462	38
Pencils of Promise	407			407
STIGMA	681.46			681.46
School Records	2			2

STUDENT ACTIVITIES ACCOUNT

LINDBERGH ELEMENTARY SCHOOL APPENDIX B

<u>Account</u>	<u>Balance</u>		<u>Receipts</u>	<u>Payments</u>	<u>Balance</u>	
	<u>11/30/18</u>				<u>12/31/18</u>	
Grade Level 1	-0-					-0-
Grade Level 2	-0-					-0-
Grade Level 3	16.00					16.00
Grade Level 4	-0-					-0-
Grade Level 5	-0-					-0-
Grade Level 6	33.95					33.95
PEEC Account	751.55					751.55
Yearbook	465.88		415.00			880.88
Band	580.70		658.00	656.25		582.45
Principal's Account - ECC	14.67		451.20			465.87
Principal's Account- LS	11,633.75		6000.00	75.83		17,557.92
Phys. Ed.D. Acct.	13.27					13.27
Fund Raisers-ECC	790.00			790.00		-0-
Fund Raisers-LS	-0-		200.00			200.00
Field Trips	1177.12		1283.00	1785.00		675.12
Student Council	2276.21					2276.21
Literacy Club	2363.75					2363.75
<u>Totals</u>	<u>20,116.85</u>		<u>9007.20</u>	<u>3307.08</u>		<u>25,816.97</u>
Interest	<u>-0-</u>		<u>-0-</u>	<u>-0-</u>		<u>-0-</u>
<u>TOTALS</u>	<u>20,116.85</u>		<u>9007.20</u>	<u>3307.08</u>		<u>25,816.97</u>

Palisades Park Board of Education

January 23, 2019

Report of the Buildings & Ground Committee – Mr. Jason Kim

- 1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the use of the High School gymnasium for the Recreation Department's Indoor Soccer Program.

The revised schedule is as follows:

Saturdays beginning January 26, 2019 through Saturday, March 16, 2019

Time: 1:00 p.m. until 8:00 p.m.

- 2.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a request from Presbyterian Church of NJ, 500 Broad Avenue, Palisades Park, NJ to rent the Palisades Park Jr/Sr High School beginning Monday, July 1, 2019 through Friday, August 16, 2019.

Event: "ASK" Summer School

Days: Monday - Friday

School Hours: 7:45 a.m. – 3:00 p.m.

Areas: (21) Classrooms, Gymnasium, Cafeteria, Auditorium, Restrooms, Athletic Field, Courtyard (adjacent to the Café), and Parking Lot

Contract to be reviewed by the Board Attorney.

Introduced by: J. Kim

Second by: B. Woo

All eyes on roll call

Palisades Park Board of Education

January 23, 2019

Report of the Personnel Committee – Mr. Jeffrey Woo

- 1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent accepts the retirement of Mary Cracco, Lindbergh School teacher (31 years), effective January 31, 2020.
- 2.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the appointment of 2 additional staff members for the 21st Century program to work as Bilingual/ESL teachers @ \$35.00 per hour:

Jaelyn Jacobs
Eimy Padron

- 3.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the appointment of the following leave replacement commencing January 7, 2019 for approximately 20 days:

Angela Cincotta
MS – Elementary/Special Education
Step 1MA - \$53,558.00
(Replacing Jaelyn Vanore)

- 4.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent accepts the resignation of Jonathan Lee, Biology teacher, effective January 3, 2019.
- 5.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following appointment, effective February 20, 2019:

Jenna Mancini
Montclair University
Biology/Chemistry
Step 1 MA - \$53,558.00
(Replacing Jonathan Lee)

- 6.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following coaching positions:

Harry Aufiero
Assistant Tennis Coach

John Wiseman
Assistant Softball Coach

Stipend: \$4,858.00

7.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the appointment of Hector Contreras as the District's night lead custodian, effective February 1, 2019. Stipend: TBD (inclusive of salary).

8.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the appointment of the following Substitute teachers for the remainder of the 2018/19 school year:

Raffaella Bavaro
Felician College
BA – Early Childhood Education

Diane Tausner
BA – University of PA
International Studies

9.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the appointment of Lauren Mantone-Perez as the Co-Advisor of the High School Newspaper staff. Stipend: \$1,162.50.

10.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a paternity leave request for James Mascolo, high school Social Studies teacher, beginning Thursday, February 7, 2019 through Wednesday, February 20, 2019 (tentative).

11.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the appointment of the following Spring Track & Field coaches:

Kyle Mahoney
Fanwood, New Jersey
Head Track Coach
Stipend: \$6,246.00

Juliana Lee
Assistant Coach
Stipend: \$4,858.00

Ron Panissidi
Assistant Coach
Stipend: \$4,858.00

12.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following staff members to provide instruction in the Title I – SIA programs beginning February 1, 2019:

<u>Teacher</u>	<u>Subject Area</u>
Elsa Wadja	ESL
Thomas Pecorelli	Social Studies
Nicole Turro	Social Studies
Monica Rosado	Mathematics
Phys Ed	Frank Gaudio
Visual Performing Arts	Korrine Sterni
Life Skills	Lee Musler
Science	TBA

Rate of Pay: \$36.00 per hour

Introduced by: J. Woo

Second by: S. Jang

All ayes on roll call

Palisades Park Board of Education

January 23, 2019

Report of Student Activities/Field Trips – Hyun Rebekah Lee

- 1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a field trip for high school Chorus & Band students to the Paper Mill Playhouse, Millburn on Thursday, February 14th from 11:45 a.m. – 4:30 p.m. Students will see a performance of the “British Invasion”. Cost per student: \$55.00
- 2.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a field trip for the high school Dramatic Arts Society to the State Theatre of NJ, New Brunswick on Wednesday, April 3, 2019 from 8:30 a.m. – 2:00 p.m. Students will view a production of the musical “Rent”. Cost per student: \$25.00
- 3.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a field trip for Pre-K & Kindergarten students to AMC Theatre, Ridgefield Park on Friday, April 5, 2019. Students will view an instructional program on bullying, self-acceptance, & kindness. Time: TBD. Cost per student: \$15.00
- 4.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a field trip for students in the ESL World Language program to William Paterson University, Wayne on Thursday, May 16, 2019 from 8:00 a.m. – 2:00 p.m. Students will compete in the annual “ESL & World Language Poetry Contest”. No cost to students.
- 5.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a field trip to Bergen County College, Paramus on Friday, May 17, 2019 for all Liberal Arts students. Students will participate in the “Bergen County Teen Arts Festival”. Time: 8:15 a.m. – 2:30 p.m. Cost per student: \$10.00

Introduced by: Hyun R. Lee

Second by: J. Woo

All eyes on roll call

Palisades Park Board of Education

January 23, 2019

Report of the Policy Committee – Mrs. Stephanie Jang

- 1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a **Second Reading** of the following policies:

No. 4111.2/4211.2 Domestic Violence – N.J.S.A. 11A:2-6a (P.L. 2017, c. 272) requires all public employers to adopt a domestic violence policy and distribute it to all employees.

No. 5145.7 Gender Identity & Expression – This policy has been updated in response to the comprehensive framework issued by the N.J. Department of Education on September 27, 2018 concerning policy considerations for transgender and gender nonconforming students.

- 2.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the updated **“School Food Service Program”** (No. 3542 – On file in the Board office)

Introduced by: S. Jang

Second by: J. Kim

All eyes on roll call

Palisades Park Board of Education

January 23, 2019

NEW BUSINESS

- 1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the adoption and the implementation of the revised 2018-2019 Memorandum of Agreement between the Palisades Park Board of Education and local Law Enforcement Officials.

B. Woo, J. Kim, All ayes on roll call

- 2.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the Statement of Assurance for the "Health & Safety Evaluation of School Buildings" checklist school year 2018 - 2019.

J. Kim, S. Jang, All ayes on roll call

- 3.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a program agreement between The Community Food Bank of NJ, Inc. (in conjunction with SNAP-Ed) and the Palisades Park School District's 21st Century Program.

J. Kim, J. Woo, All ayes on roll call

Note: SNAP-Ed is a grant program funded by the Department of Agriculture which teaches good nutrition and how to make physical activity part of your day. The aim to is reduce hunger and prevent obesity by providing practical information of nutrition, cooking, food safety and physical activity.

- 4.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the submission of an application to the NJDOE Office of School Facilities, as proposed by Parette Somjen, Architect of Record, in preparation for a Referendum to be presented to the voters in September 2019.

J. Kim, B. Woo, All ayes on roll call